Sewanee Summer Music Festival 2024

Operations/Front of House Assistant

Appointment
June 10th — July 17th, 2024
Check-in will be June 10th and the first full day of work will be June 11th. You will be able to check out and depart the morning of July 17th.

Reports to:
Production Manager
Summer Operations Coordinator

Production Assistant:

- Work back of house production for all concerts and events
- Set-up the stage for rehearsals, performances, and other events
- Manage backstage flow
- Assist the Production Manager in supporting faculty production needs for studios, rehearsals, and performances
- Work front of house for concerts as assigned

Desired skills

- Service-based experience
- Ability to create and understand stage plots
- Understanding of or ability to learn G-suite and Microsoft Excel
- Multitasking and the ability to work in a fast-paced environment
- This job will require many hours on your feet, as well as lifting heavy objects and moving equipment

Compensation
Full room and board for the duration of the appointment + an hourly rate, depending on experience. We expect the hourly rate to be between $12.50 and $15.00.
Other Information

- Successful applicants will have to pass a background check and drug test for employment.
- This is a full-time staff position requiring evening and weekend hours for approximately 4 weeks.
- This job may require heavy lifting and a combination of hours on your feet and moving equipment.

To apply please visit ssmf.sewanee.edu/about-us/employment

Now in its 67th season, the Sewanee Music Center has evolved under the Direction of John Kilkenny, to become one of the most important cultural landmarks in the southeast region. Boasting two full orchestras, an extensive chamber music program, the Jacqueline Avent Concerto Competition, a Composition Program, and our newly created OperaFest. The Sewanee Music Center is truly an internationally recognized classical music training center. Sewanee is distinguished by its world-class faculty, dynamic guest conductors, exciting repertoire, and amazing performance opportunities. Our host institution, the University of the South, sits high atop the Cumberland plateau and boasts 13,000 acres of hiking, biking, and nature trails.